

John A Stahl Library

Exhibit Policy

The John A Stahl Library offers two areas in the library for the public use to display exhibits. One area is a locked display case in the lobby area of the Library. The second area is a gallery wall located within the Library.

The Library strives to showcase a variety of ever-changing artwork, collections and displays.

Display Guidelines:

The library has the right to review the materials before the exhibit is set up. The Library will not accept displays of exhibits which are judged illegal, offensive or inappropriate for a public library setting.

Exhibit scheduling is coordinated by the Library staff. Displays and exhibits will be approved and scheduled as space permits. The sponsoring group or individual is responsible for creating the display or exhibit. Exhibits and displays are normally scheduled for a one month or two-month period of time. If the exhibit is not removed by the end of the time period agreed upon the Library has the right to remove the exhibit, if necessary, to make the space available to the next exhibitor. The Library will provide written notice to the exhibitor to retrieve the exhibit. If the exhibitor does not contact the Library within fourteen days of this mailing, items will become the property of the Library. The Library will dispose of these items at its discretion.

The Library does not insure any exhibits or displays. The exhibitor assumes full responsibility for loss or damage to articles on display in the Library.

The exhibitor may indicate that works are for sale and the exhibitor's name and phone number will be displayed. The library will not engage of sales or referral for sales.