

# Safety Policy

## John A. Stahl Library

Welcome to the John A. Stahl Library. Please use common sense and caution while studying in the library. We are very grateful to have the advice, cooperation, and logistical support of the West Point Police Department. We would like to offer a few safety tips to help you protect yourself.

### Be Alert

Pay attention to your surroundings. Know who is around you; know where exits are located. Keep an eye out for any suspicious behavior that might pose a safety threat. Things to look for include:

- Persons wandering through the stacks, not looking for books or carrying any study materials.
- Persons who are obviously intoxicated or impaired.
- Persons closely watching or following other patrons.

### Safety in Numbers

Study with friends if possible, or in an area of the library where other people are studying.

### Theft Prevention

Keep your belongings with you at all times. It might seem annoying to carry your bags, coats, and books around with you, but it is a minor inconvenience compared to their disappearance!

### Reporting Incidents in the Library

If you see something suspicious, or have been victimized in any way, please contact library staff.

### Fire Safety and Prevention:

If the fire alarm sounds, do not assume it is a drill. LEAVE THE BUILDING.

There are fire exit doors on the east, west and south sides of the building. Please shut all doors behind you.

*Approved by the John Stahl Library Board on June 2024*